

**Company Registration Number 2841292**

**Charity Registration Number 1026351**



# **Manchester Victoria Baths Trust**

## **Financial Statements for the year ended 31<sup>st</sup> March 2016**

## MANCHESTER VICTORIA BATHS TRUST

### Structure, reference and administrative details

As at 31<sup>st</sup> March 2016

Status	Manchester Victoria Baths Trust is a company limited by guarantee incorporated on 2nd August 1993, which registered as a charity on 22nd September 1993.
Name	The Manchester Victoria Baths Trust, sometimes referred to as the Victoria Baths Trust
Charity Number	1026351
Company Number	2841292
Principal & Registered Office	Victoria Baths, Hathersage Road, Chorlton on Medlock, Manchester M13 0FE

Members of the Council of Management at 31<sup>st</sup> March 2016:

	<b>Appointed</b>	<b>Re-elected</b>	<b>Notes</b>
Mike Franks	May 2003	Dec 2014	Seeking re-election Dec 2016
Chandan Coverley	Feb 2006	Dec 2015	
Pam Schwarz	June 2011	Nov 2013	Chair from Jan 2015, on sickness absence from August 2015
Jill Earnshaw	March 2013	Dec 2015	Acting Chair from August 2015
Janet Slade	March 2014	Dec 2014	Seeking re-election Dec 2016
Barry Johnson	Dec 2014		Seeking re-election Dec 2016
Juliette Bradbury	March 2015	Dec 2015	
Amy Lewis	April 2015	Dec 2015	
Alex Roy	April 2015	Dec 2015	
Ian Bramham	Dec 2015		
David Bloor	Dec 2015		
Jenna Ashton	March 2016		Seeking re-election Dec 2016
Malcolm Knight	March 2016		Seeking re-election Dec 2016

Members of the Council of Management appointed/resigned since 31<sup>st</sup> March 2016:

	<b>Appointed</b>	<b>Re-elected</b>	<b>Notes</b>
Nigel Gloudon	June 2016		Seeking re-election Dec 2016
Pam Schwarz	June 2011	Nov 2013	Resigned July 2016

Members of the Council of Management who served in the year to 31<sup>st</sup> March 2016:

Jane Bracewell	Resigned Dec 2015
Chiara Hunter	Resigned Dec 2015
Katy Block	Resigned Dec 2015

## MANCHESTER VICTORIA BATHS TRUST

### Structure, reference and administrative details

As at 31<sup>st</sup> March 2016

Company Secretary	Gill Wright
Principal members of staff	Gill Wright (Project Manager), on unpaid leave until Dec 2015 Elizabeth Sibbering (Operations Manager)
Bank	The Co-operative Bank plc, Delf House, Southway, Skelmersdale WN8 6WT
Independent Examiner	Paul Cowham, FCA DChA, The Green Fish Resource Centre, 46-50 Oldham Street, Manchester M4 1LE

### Trustees' Annual Report

For the year ended 31<sup>st</sup> March 2016

#### Governance

The Trust is governed by Memorandum and Articles of Association. The governing body is the General Meeting of members of the Trust, with membership currently open to anyone who wishes to join.

#### Appointment of Trustees

Members elect trustees at the Annual General Meeting, when one third of the Council of Management retire and become eligible for re-election. The Council of Management may also elect new trustees. Prospective trustees are selected for the skills and attributes which they can bring to the Trust. They are interviewed informally by existing members of the Council of Management and given information about the Trust and Victoria Baths. They are invited to attend a meeting of the Council of Management as an observer prior to accepting the position of trustee. Once appointed there is a programme of induction to familiarise new trustees with the policies and procedures of the Trust.

#### Decision making

The Council of Management is the key decision making body of the Trust. Meetings are held at least every two months at Victoria Baths. Day to day management is delegated to the principal members of staff – the Project Development Manager, Gill Wright and the Operations Manager, Elizabeth Sibbering

Procedures, policies and programmes of work are monitored by the Council of Management. Members of staff prepare an annual budget for review and adoption by the Council of Management and progress is then reported via periodic accounts reports.

# MANCHESTER VICTORIA BATHS TRUST

## Trustees' Annual Report

For the year ended 31<sup>st</sup> March 2016

### Decision making, continued

Following a review of governance in September 2014 the Trust's Council of Management was expanded to include people with a wider variety of skills which will be useful to the charity as it plans and undertakes the next phase of the restoration of Victoria Baths. The number of subcommittees supporting the Council of Management was reduced slightly so that the two principal permanent committees became Staffing, Volunteering and Governance Committee and the Building Committee. A Fundraising Committee has now been established. Other ongoing work of the Council of Management has been delegated to Task Groups which are time-limited to the tasks undertaken. These tasks have included Trustee Recruitment, Research and Consultation and the appointment of an operational partner for the Turkish Baths.

The trustees have regard to the provisions set out in Section 4 of the Charities Act 2006, with regard to public benefit, in all their decision making.

### Partnership working

Since 2003, Victoria Baths Trust has worked in partnership with Manchester City Council (owner of Victoria Baths) and key funding bodies – English Heritage, Heritage Lottery Fund and the Restoration Fund – to pursue restoration proposals for Victoria Baths. Despite the standing down of this Steering Group in September 2014, partnership working with these bodies has continued.

The Council of Management put in a lot of time during the year setting up a process to identify and thereafter appoint a suitable operating partner for the Turkish Baths. Fusion Lifestyle were appointed after the year end and trustees look forward to working with them to plan and deliver Restoration Phase 2 and in due course once the Turkish baths re-open, to working alongside Fusion in operating Victoria Baths.

### Risk Assessment

The Council of Management has assessed the major risks to which the Trust is exposed, in particular those related to the activities at the Baths and finances. The trustees are satisfied that systems are in place to mitigate exposure to these major risks although the review is ongoing.

### Objects of the Trust

The key objects of the Trust are:

- To preserve for the benefit of the people of the City of Manchester and of the nation at large, whatever of the historical, architectural and constructional heritage may exist in and around the City of Manchester in the form of buildings of particular beauty or historical, architectural or constructional interest.
- To advance the education of the public in the history, architecture and constructional heritage in and around the City of Manchester
- To create and promote opportunities at Victoria Baths for the public to undertake a variety of recreational and cultural activities including swimming and arts events.

# MANCHESTER VICTORIA BATHS TRUST

## Trustees' Annual Report

For the year ended 31<sup>st</sup> March 2016

### Objects of the Trust, continued

Since its incorporation in 1993, the policy of the Council of Management has been to safeguard the Manchester Victoria Baths and to work towards the re-opening of the Baths for public use, with the main swimming pool and the Turkish Baths retained for their original use.

### Aims

The long-term vision of the Trust is to establish Victoria Baths as a vibrant international heritage visitor attraction which celebrates the nation's swimming history in an inspirational setting for contemporary arts, whilst restoring the well-loved architectural gem so that the public may again experience the Turkish Baths and swim in an historic pool.

### Review of Activities

#### Restoration

During the year the focus of the Trust has shifted from simply running the building as a heritage, arts and events venue so that it can tick over and be financially more self sufficient, to the development and implementation of Restoration Phase 2.

Restoration Phase 2 is the next step towards achieving the Trust's vision for Victoria Baths. It is a £3.5m programme of work which will involve:

- The renovation and re-opening of the Turkish Baths suite and the creation of a health-suite
- Conversion of the Superintendent's Flat into residential accommodation
- Continuation of the use of the partially restored pool halls for heritage, arts and community activities, events and specialist uses

Work in the year on Restoration Phase 2 has involved five closely interlinked strands:

- **The development of a comprehensive business plan for Phase 2.** This strand of work is fundamental and underlies the other strands. The business plan is based on previous work which established a business case for the Turkish Baths, a programme of public consultation on the phase 2 plans, other research and an assessment of the potential benefits of the project. A full draft Business Plan for Restoration Phase 2 was produced in November 2015 and submitted to Manchester City Council for their feedback.
- **The development of an Operator Selection Procedure.** An outline of what the Trust required from an operator to assist with the restoration of the Turkish baths and then run them when restored, was drawn up. Alongside this a list of possible operators was prepared and then reduced to a shortlist of two by assessing the list against our requirements and seeking expressions of interest in the project from the suitable candidates on the list. The operator selection procedure was successfully completed after the year end and led to the appointment of Fusion Lifestyle as the Trust's Operating and Development Partner.

## MANCHESTER VICTORIA BATHS TRUST

### Trustees' Annual Report

For the year ended 31<sup>st</sup> March 2016

#### Review of Activities, continued

- **Fundraising.** The Trust has concentrated in the year on raising a Start-up Fund to pay for the background work which needs to be completed in order to make an application to Heritage Lottery Fund. At the start of the year the Trust worked with Compton Fundraising to devise a Fundraising Strategy and Plan. A Fundraising Co-ordinator was appointed who has worked on promoting the Restoration Phase 2 Start-up Fund and has established the 'Be an Angel' campaign aimed at visitors to Victoria Baths. The Trust was successful in securing funding from Historic England to enable a Condition Assessment of the building to be carried out and received grants from two local charitable foundations – the Manchester Guardian Society and the Duchy of Lancaster.
- **Community Asset Transfer.** To deliver Restoration Phase 2, and to improve the ongoing maintenance and management of Victoria Baths, the Trust is seeking to take on tenure of the building in the form of a Community Asset Transfer (CAT). This will involve the Trust taking on a lease for the building of between 27 and 50 years. The Trust has worked with a consultant during the year to prepare for CAT and took part in the Manchester Community Asset Pilot Scheme which involved trustees and the Project Development Manager attending a series of workshops.
- **Community and Friends Consultation.** It is essential to the success of the project to have the support of the local and wider Manchester Community. There have been a number of community consultation initiatives during the year including both door-to-door canvas of local residents and meeting with community groups. The Trust holds at least two Trust Open Meeting each year to inform Friends of its activities and to seek feedback. Trust Open Meetings took place on 15<sup>th</sup> June and 14<sup>th</sup> December 2015. As well as updates on Restoration Phase 2, the Trust Open Meetings were used to introduce Friends to new trustees and new members of staff.

Gill Wright, who had worked on a voluntary basis on project development since November 2014, came back into paid employment in January 2016 as Project Development Manager. Her work is focussed on progressing plans for Restoration Phase 2.

#### Providing public access to Victoria Baths for recreational and cultural activities

The Trust organises public events at Victoria Baths and facilitates the use of Victoria Baths for a range of activities both public and private. The building is a seasonal heritage visitor attraction and events venue as the lack of heating makes it impractical to hold public events in the winter months. The number of visitors is counted by calendar years in both the 2015 and 2014 figures quoted below. The Trust is considering a change in financial year to fit more closely with the activity in the building.

There were 26,318 visits to Victoria Baths in 2015, (26,203 in 2014).

## **MANCHESTER VICTORIA BATHS TRUST**

### **Trustees' Annual Report**

For the year ended 31<sup>st</sup> March 2016

#### **Review of Activities, continued**

The Trust provided access to Victoria Baths to the general public at monthly Open Days, for weekly guided tours and for group visits. The number of heritage visitors in 2015 was 5,988 (compared with 4,657 in 2014). This includes 27 group visits (15 in 2014) with a total of 748 visitors (401 in 2014).

The Trust plans a range of activities at its Open Days which appeal to different sections of the community. In 2015 this included the following:

- There were five vintage events at the Baths in the year including two Vintage Fairs at Open Days
- There were two Art & Craft Fairs at Open Days in the year
- The August Open Day featured a Tea Dance
- The September Open Day included a Local History Fair
- Four community choirs performed at Victoria Baths in 2015

Arts use of Victoria Baths continued though there was less activity compared to 2014 which had seen a very large number of arts visitors as we hosted Romeo & Juliet.

The Trust's objectives include making provision for community and educational activities at Victoria Baths. There were 1,259 community visits to the building in 2015 (1,557 in 2014) and 1,782 educational visits (2,212 in 2014) with the following key activities:

- Manchester Arts Education Initiative ran their annual schools drama project at the Baths working with ten primary schools from Manchester and Rochdale, producing a play based on the War of the Roses/Richard III
- There were 46 school / college visits in total in the year
- The Victoria Baths Family History group, formed by local residents following a series of workshops, continued to meet at Victoria Baths once a fortnight during 2015
- Ward 84 is the specialist children's cancer ward at Manchester Royal Infirmary. We hosted a special party event for them, enabling the children, their family and friends and staff from the hospital to enjoy an afternoon of fun activities in a safe environment. This was attended by 600 people and was very much appreciated
- We hosted three events for the New Wave Wrestling Alliance which attracted large, fairly local audiences with many families

#### **Commercial Building hire**

There were 15,873 visitors to the Baths associated with commercial venue hire in 2015 compared to 9,446 in 2014. The commercial venue hire includes a proportion of hire which is regular on an annual basis (including wedding hire and returning annual events such as the Independent Manchester Beer Convention and the Vintage Home Shows), and a proportion of hire which is much less predictable including TV and film location work. 2015/16 was a particularly busy year for film local work and the overall number of commercial events has also risen.

# MANCHESTER VICTORIA BATHS TRUST

## Trustees' Annual Report

For the year ended 31<sup>st</sup> March 2016

### Review of activities, continued

#### Friends and Volunteers

The Trust encourages the involvement of the public in its activities in a number of ways; as visitors to events, as participants in activities, as Friends and as volunteers. The retention and development of an active body of Friends is central to the work of the Trust and a new staff post was established in the year to support this activity – a Friends and Volunteers Co-ordinator.

As well as promoting the recruitment of Friends, the Friends and Volunteers Co-ordinator facilitates monthly Friends Forum meetings. These meetings are open to all Friends, in particular those who volunteer for the project, and enable Trust staff to discuss ongoing operational issues with Friends and involve them in planning activities.

Volunteers contribute to nearly all aspects of the work of the Trust. During the year 1,011 volunteer days were recorded (2015, 1,251 days) which is the equivalent of 4.5 members of staff. Whilst the overall number of hours fell compared to the year before, the amount of time spent on trustee volunteering rose very significantly and the amount of office volunteering also rose. The former in particular has enabled the Trust to make great progress with its restoration plans. A large amount of event volunteering in 2014 related to the hosting of Romeo & Juliet with no comparable event taking place in 2015.

At the professional, skilled and standard rates suggested by the Heritage Lottery Fund, the value of the recorded volunteer input to the project was £152,919 (2015, £120,553). A large part of this value represents the input of trustees.

#### Financial Review and Results

The financial outcome for the year was highly satisfactory and the financial position stable for the year to March 2016. The pattern of the Trust's operations has changed significantly in recent years; a smaller proportion of the Trust's income is now derived from grants and a much larger proportion is generated through the use of the building.

Revenue grant income in the year of £29,309 represents 8% of the combined income of the Trust and trading company. This is a much lower proportion compared to 2014-15 when grant income in the year of £67,605 represented 21% of the combined income of the Trust and trading company. The Trust is making very satisfactory progress towards making its activities in operating Victoria Baths financially self-sustaining whilst recognising that not all income can be predicted year on year.

This is the third year of activity of our subsidiary Victoria Baths Trading Limited. Non charitable venue income and associated costs are accounted for in the subsidiary. The company has made very satisfactory progress; turnover was £156,831 in the year compared to £116,178 in 2014/15 and donated profits were £63,428 in the year compared to £35,850 in 2014/15.

# MANCHESTER VICTORIA BATHS TRUST

## Trustees' Annual Report

For the year ended 31<sup>st</sup> March 2016

### Reserves Policy

The Council of Management believes that the Trust should hold financial reserves for the following reasons:

- The Trust has no endowment funding and is dependent on the grant income received annually, together with earned income and donations
- The Trust requires sufficient funds for three months' staffing and office operation costs in order to meet any shortfall in funding or delay in the approval of grant applications
- The Trust is operating in a time of considerable change and is working to develop, approve and carry through plans for the future of the Baths which require a large level of capital funding

At the year-end, the Trust held seven months operating costs in its Unrestricted Fund. Whilst this is relatively high, the Trust expects to run a deficit in the year 2016/17 due to increasing the staffing complement and variations in the level of commercial income from year to year. The Trust requires a healthy level of reserves to meet lean years of income generation and to anticipate the acquisition of ownership of Victoria Baths in due course through Community Asset Transfer.

### Designated Fund

The Trust holds a Designated Fund aimed at providing resources towards the restoration of the building. During the year, funds were applied to the cost of progressing Restoration Phase 2 and the cost of reinstating a stained glass window in the Gala pool. Although is expected that this fund will be used directly towards the cost of Restoration Phase 2 in due course, the funds can be spent at the discretion of the Council of Management.

### Restricted Funds

The Trust holds two Restricted Funds which represent donations made for specific purposes. These are the Stained Glass Appeal Fund and the Restoration Phase 2 Start-up Fund.

Approved by the Council of Management and signed on its behalf by:

.....  
Jill Earnshaw  
21<sup>st</sup> November 2016

## MANCHESTER VICTORIA BATHS TRUST

### Independent Examiner's Report to the Trustees of Manchester Victoria Baths Trust

I report on the accounts of the company for the year ended 31<sup>st</sup> March 2016 which are set out on pages 10 to 18.

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility:

- to examine the accounts under section 145 of the 2011 Act;
- to follow the procedure laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Cowham FCA DChA  
Green Fish Resource Centre  
46 – 50 Oldham Street  
Manchester, M4 1LE

**MANCHESTER VICTORIA BATHS TRUST**

**Statement of financial activities and  
Income and expenditure account  
for the year ended 31 March 2016**

	Note	Restricted funds £	Unrestricted Fund £	Designated Fund £	2016 £	2015 £
<b>Income</b>						
Incoming resources from generated funds						
Voluntary income		45,563	67,228	-	<b>112,791</b>	73,589
Activities for generating funds		1,834	13,573	-	<b>15,407</b>	14,198
Investment income		-	767	-	<b>767</b>	681
	2	47,397	81,568	-	<b>128,965</b>	88,468
Incoming resources from charitable activities						
Victoria Baths	3	34,809	33,623	-	<b>68,432</b>	114,803
<b>Total incoming resources</b>		<b>82,206</b>	<b>115,191</b>	<b>-</b>	<b>197,397</b>	<b>203,271</b>
<b>Expenditure</b>						
Expenditure on raising funds		36,565	10,709	-	<b>47,274</b>	13,554
Expenditure on charitable activities						
Victoria Baths		42,919	79,934	2,221	<b>125,074</b>	150,224
<b>Total expenditure</b>	4	<b>79,484</b>	<b>90,643</b>	<b>2,221</b>	<b>172,348</b>	<b>163,778</b>
<b>Net incoming/(outgoing) resources for the year</b>	6	<b>2,722</b>	<b>24,548</b>	<b>(2,221)</b>	<b>25,049</b>	<b>39,493</b>
Transfer between funds	12		-		-	-
<b>Net income/(expenditure) and net movement in funds for the year</b>		<b>2,722</b>	<b>24,548</b>	<b>(2,221)</b>	<b>25,049</b>	<b>39,493</b>
Reconciliation of funds						
Funds brought forward		19,528	84,308	57,028	<b>160,864</b>	121,371
<b>Funds carried forward</b>		<b>£ 22,250</b>	<b>£ 108,856</b>	<b>£ 54,807</b>	<b>£ 185,913</b>	<b>£ 160,864</b>

All of the Trust's operations are classed as continuing.

Movements on reserves and all recognised surpluses or deficits are shown above.

**MANCHESTER VICTORIA BATHS TRUST**

**Balance Sheet  
as at 31 March 2016**

	Note	2016		2015	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	9		1,492		2,032
<b>Current assets</b>					
Debtors	10	50,188		28,969	
Cash at bank and in hand		149,621		133,301	
		<hr/>		<hr/>	
		199,809		162,270	
<b>Creditors: amounts falling due in less than one year</b>	11	<b>(15,388)</b>		<b>(3,438)</b>	
		<hr/>		<hr/>	
<b>Net current assets</b>			<b>184,421</b>		158,832
			<hr/>		<hr/>
<b>Total assets less current liabilities</b>			<b>£ 185,913</b>		£ 160,864
			<hr/> <hr/>		<hr/> <hr/>
<b>The funds of the charity</b>					
Restricted	12		22,250		19,528
Unrestricted			108,856		84,308
Designated	13		54,807		57,028
			<hr/>		<hr/>
			<b>£ 185,913</b>		£ 160,864
			<hr/> <hr/>		<hr/> <hr/>

Company Registration Number 2841292

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime (of the Companies Act 2006).

Approved by the directors and signed on their behalf:

Jill Earnshaw

Trustee

Signature

Janet Slade

Trustee

Signature

# MANCHESTER VICTORIA BATHS TRUST

## Notes to the accounts for the year ended 31 March 2016

### 1 Accounting policies

- a) The financial statements have been prepared under the historic cost convention and in accordance with the Companies Act 2006, the Statement of Recommended Practice - Accounting and Reporting by Charities FRSSE version (effective January 2015).
- b) The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.
- c) Items costing less than £1,000 will not be capitalised but written off to expenditure in the year purchased. Depreciation will be provided at rates calculated to write off the cost of each asset over its estimated useful life which is 4 years (calculated on a monthly basis) for equipment.
- d) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Volunteers make a consistent and significant contribution to the work of the Trust and an attempt has been made to value their services in the Annual Report.
- e) Revenue grants have been included in full in the Statement of Financial Activities when they are receivable. Grants that are received in advance for an activity at a time after the year end have been deferred.
- f) Restricted Funds are used for specified purposes, as defined by grant bodies and donors.
- g) The Unrestricted Fund consists of donations and other income received or generated for the Trust's general charitable purposes.
- h) The Designated Fund represents income from Restoration Supporters.
- i) Staff costs and overhead expenses are allocated to activities either directly when identifiable or on the basis of staff time spent on the activities.
- j) The Trust holds a Management Agency Agreement from Manchester City Council for the use of Victoria Baths and a Lease contracted out of the Landlord and Tenant Act for the Project Office. Neither the Agreement nor the Lease have a face value and are therefore not treated as fixed assets.
- k) The rental payable under the operating lease for the photocopier is charged to the Statement of Financial Activities in the year in which it falls due, as the risks and rewards of ownership remain with the lessor.
- l) The Trust has taken advantage of the exemption in Financial Reporting Standard 1 from preparing a Cash Flow Statement on the grounds that it is a small charitable company.
- m) The Trust contributes to defined contribution pension schemes on behalf of its eligible employees. The assets of these schemes are entirely separate from those of the Trust. There were no outstanding contributions at the balance sheet date.
- n) The cost of generating funds comprises the costs associated with attracting voluntary income and raising the public profile of Victoria Baths.
- o) Charitable expenditure includes an apportionment of staff time spent supporting and managing Victoria Baths.

**MANCHESTER VICTORIA BATHS TRUST**

**Notes to the accounts  
for the year ended 31 March 2016 (continued)**

**2 Incoming resources from generated funds**

	Notes	Restricted £	Unrestricted £	Designated £	Total 2016 £	Total 2015 £
<b>Voluntary income</b>						
Donation from subsidiary trading company; Victoria Baths Trading Ltd		-	63,428	-	<b>63,428</b>	35,850
Donations		36,621	-	-	<b>36,621</b>	23,396
Subscriptions and standing orders		8,942	3,800	-	<b>12,742</b>	14,343
		<u>45,563</u>	<u>67,228</u>	<u>-</u>	<b>112,791</b>	73,589
<b>Activities for generating funds</b>						
Fees and other income		1,834	13,573	-	<b>15,407</b>	14,198
<b>Investment income</b>						
Bank interest		-	767	-	<b>767</b>	681
		<u>-</u>	<u>767</u>	<u>-</u>	<b>767</b>	681
<b>Total incoming resources from generated funds</b>		<b>£ 47,397</b>	<b>£ 81,568</b>	<b>£ -</b>	<b>£ 128,965</b>	<b>£ 88,468</b>

**3 Incoming resources from charitable activities**

	Notes	Restricted £	Unrestricted £	Designated £	Total 2016 £	Total 2015 £
Grant Income		34,809	-	-	<b>34,809</b>	67,775
Artists, education visits, community activities and heritage venue income		-	14,515	-	<b>14,515</b>	34,226
Open Days and group visits etc.		-	19,108	-	<b>19,108</b>	12,802
		<u>-</u>	<u>19,108</u>	<u>-</u>	<b>19,108</b>	12,802
<b>Total incoming resources from charitable activities</b>	11	<b>£ 34,809</b>	<b>£ 33,623</b>	<b>£ -</b>	<b>£ 68,432</b>	<b>£ 114,803</b>

**Total 2016  
£**      **Total 2015  
£**

The trust gratefully acknowledges support from the following funders for activities during the year

Manchester City Council;						
Maintenance Grant					<b>29,309</b>	29,130
Cultural Partnership					-	16,600
Manchester Guardian Society					<b>1,000</b>	-
Duchy of Lancaster					<b>1,000</b>	-
Historic England					<b>3,500</b>	-
Creative Employment Programme					-	6,875
Arts Council England					-	15,000
Restoration Fund					-	170
					<u><b>£ 34,809</b></u>	<u>£ 67,775</u>

**MANCHESTER VICTORIA BATHS TRUST**

**Notes to the accounts  
for the year ended 31 March 2016 (continued)**

**4 Expenditure**

	Manchester City Council	Historic England	Restoration Phase 2 Start up	Stained Glass Fund	Total Restricted Funds	Support Costs	Unrestricted Funds	Designated Fund	Total 2016	Total 2015
	£	£	£	£	£	£	£	£	£	£
<b>Expenditure on raising funds</b>										
Staff	-	-	5,281	-	<b>5,281</b>	-	-	-	<b>5,281</b>	4,889
Other expenses	-	-	31,284	-	<b>31,284</b>	-	177	-	<b>31,461</b>	120
Cost of goods sold	-	-	-	-	-	-	<b>6,038</b>	-	<b>6,038</b>	5,597
Marketing	-	-	-	-	-	-	<b>4,494</b>	-	<b>4,494</b>	2,948
	-	-	<b>36,565</b>	-	<b>36,565</b>	-	<b>10,709</b>	-	<b>47,274</b>	13,554
<b>Expenditure on charitable activities</b>										
Restoration	-	-	-	6,779	<b>6,779</b>	-	-	<b>2,221</b>	<b>9,000</b>	11,969
Building expenditure	12,914	-	-	-	<b>12,914</b>	-	<b>3,976</b>	-	<b>16,890</b>	12,490
Management & admin	-	-	-	-	-	8,237	-	-	<b>8,237</b>	16,850
Professional	-	3,500	2,080	-	<b>5,580</b>	-	-	-	<b>5,580</b>	-
Staff & volunteers	16,395	-	1,251	-	<b>17,646</b>	15,468	<b>42,032</b>	-	<b>75,146</b>	75,267
Arts & education	-	-	-	-	-	-	<b>527</b>	-	<b>527</b>	25,319
Office premises	-	-	-	-	-	7,859	-	-	<b>7,859</b>	6,148
Depreciation	-	-	-	-	-	-	<b>540</b>	-	<b>540</b>	135
Meeting costs	-	-	-	-	-	-	<b>195</b>	-	<b>195</b>	946
Accountancy	-	-	-	-	-	1,100	-	-	<b>1,100</b>	1,100
Allocation of support costs	-	-	-	-	-	(32,664)	<b>32,664</b>	-	-	-
	<b>29,309</b>	<b>3,500</b>	<b>3,331</b>	<b>6,779</b>	<b>42,919</b>	-	<b>79,934</b>	<b>2,221</b>	<b>125,074</b>	150,224
<b>Total expenditure</b>	<b>£ 29,309</b>	<b>£ 3,500</b>	<b>£ 39,896</b>	<b>£ 6,779</b>	<b>£ 79,484</b>	<b>£ -</b>	<b>£ 90,643</b>	<b>£ 2,221</b>	<b>£ 172,348</b>	<b>£ 163,778</b>

# MANCHESTER VICTORIA BATHS TRUST

## Notes to the accounts for the year ended 31 March 2016 (continued)

### 5 Corporation tax

The Trust is a registered charity, number 1026351; no provision has been made for Corporation Tax.

### 6 Net incoming resources for the year

	2016	2015
	£	£
This is stated after charging:		
Accountant's remuneration, comprising:		
Independent Examination	600	600
Accountancy services	500	500
	<b>£ 1,100</b>	<b>£ 1,100</b>
Depreciation	<b>£ 540</b>	<b>£ 135</b>

### 7 Staff & volunteer costs

	2016	2015
	£	£
Costs during the year were as follows:		
Staff salaries	66,872	66,848
National Insurance	5,165	6,016
Pension costs	5,834	3,342
Recruitment	833	1,844
Staff and volunteer training and expenses	1,723	2,106
	<b>£ 80,427</b>	<b>£ 80,156</b>

The average weekly number of employees during the year was as follows:

Project/Operations Manager (2)	1.0	0.6
Building Officers (2)	2.0	2.0
Finance Officer	0.7	0.6
Trainee Posts (2)	0.0	0.3
Co-ordinator/Assistant posts (3)	1.0	0.0
Casual staff	0.3	0.0
Total	<b>5.0</b>	<b>3.5</b>

The number of employees earning over £60,000 per annum excluding pension contributions was nil (2015: nil).

### 8 Payments to Trustees

Neither the Trustees nor any persons connected with them received any remuneration during the year.

Members of the Council of Management claimed expenses in the year of £51 (2015, £51)

### 9 Fixed assets

	Equipment
	£
Cost b/f	2,167
additions	-
total cost	<b>2,167</b>
depreciation b/f	135
charge	540
Total depreciation	<b>675</b>
Net book value at at 31 March 2016	<b>1,492</b>
Net book value as at 31 March 2015	<b>2,032</b>

# MANCHESTER VICTORIA BATHS TRUST

## Notes to the accounts for the year ended 31 March 2016 (continued)

10 Debtors	2016	2015
	£	£
Grants receivable	15,003	12,883
Amounts due from Victoria Baths Trading	33,110	8,907
Prepayments and other debtors	2,075	7,179
	£ 50,188	£ 28,969

11 Creditors: amounts falling due in less than one year	2016	2015
	£	£
Accruals	£ 15,388	£ 3,438
	£ 15,388	£ 3,438

12 Restricted Funds	As at 1 April 2015 £	Incoming resources £	Outgoing resources £	Transfer between funds £	As at 31 March 2016 £
<b>Stained Glass Appeal</b>					
Individual Donations & fundraising	6,779	20,000	(6,779)	-	20,000
<b>Historic England</b>	-	3,500	(3,500)	-	-
<b>Maintenance (Manchester City Council)</b>	-	29,309	(29,309)	-	-
<b>Restoration Phase 2 start up</b>	12,749	29,397	(39,896)	-	2,250
	£ 19,528	£ 82,206	£ (79,484)	£ -	£ 22,250

### Stained Glass Appeal

The Trust holds a restricted fund which receives donations that are specifically for the restoration of the building's stained glass windows. A balance of £6,779 was brought forward on 1st April 2015. During the year the Trust commissioned the reinstatement of the ZEPHYR window, the second of three side windows in the Gala pool which used the balance of these funds. The Trust received a donation during the year in memory of Fred Lucas who died in 2015. Generously donated by his three sons, the amount of £20,000 enabled the Trust to commission the restoration of the south Gable window in the Gala pool. The window was restored after the year end and bears the inscription: "Restored in memory of Fred Lucas 1923-2015".

### Historic England

The Trust received grant funding of £3,500 in the year towards the cost of carrying out a Condition Assessment of Victoria Baths. This was an essential piece of work to inform the Trust's business planning for Restoration Phase 2 and to prepare for Community Asset Transfer.

### Maintenance (Manchester City Council)

The City Council contributed £29,309 towards the cost of routine maintenance of the building.

# MANCHESTER VICTORIA BATHS TRUST

## Notes to the accounts for the year ended 31 March 2016 (continued)

### 12 Restricted funds (continued)

#### Restoration Phase 2 Start-up Fund

The Trust established this fund in March 2015 to enable Friends and other supporters to contribute towards the cost of developing plans for Restoration Phase 2. A balance of £12,749 was brought forward on 1st April 2015. Incoming resources of £29,397 in the year came from individual donations, the regular donations of the Trust's Restoration Supporters, fundraising activity including the proceeds from an Art & Craft Fair and grants from the Manchester Guardian Society and the Duchy of Lancaster. Expenditure in the year of £39,896 included the cost of engaging fundraising consultants to support the Trust's fundraising efforts and the employment of a Fundraising Co-ordinator. The balance in the Fund at the year end was £2,250.

### 13 Designated Fund

The Council of Management has designated the following Fund

	As at 1 April 2015	Incoming resources	Outgoing resources	Transfers	As at 31 March 2016
	£	£	£	£	£
Building Appeal	57,028	-	(2,221)	-	54,807
	<u>£ 57,028</u>	<u>£ -</u>	<u>£ (2,221)</u>	<u>£ -</u>	<u>£ 54,807</u>

The purpose of the Building Appeal Fund is to part-finance the restoration of the Baths. The balance brought forward at 1st April 2015 of £57,028 represents the accumulated donations of the Trust's Restoration Supporters who contribute monthly donations to the project. Outgoing resources in the year were £2,221 towards the cost of reinstating side panels on the third of the Gala pool side windows.

### 14 Analysis of net assets between funds

In 2016 fund balances were represented by:

	Restricted funds	Unrestricted Fund	Designated Fund	31 March 2016
	£	£	£	£
Fixed assets	-	1,492	-	1,492
Debtors	12,883	37,305	-	50,188
Bank	9,367	85,447	54,807	149,621
	<u>22,250</u>	<u>122,752</u>	<u>54,807</u>	<u>201,301</u>
Creditors:	-	(15,388)	-	(15,388)
Total net assets	<u>£ 22,250</u>	<u>£ 107,364</u>	<u>£ 54,807</u>	<u>£ 185,913</u>

In 2015, fund balances were represented by:

	Restricted funds	Unrestricted Fund	Designated Fund	31 March 2015
	£	£	£	£
Fixed assets	-	2,032	-	2,032
Debtors	-	28,969	-	28,969
Bank	19,528	56,745	57,028	133,301
	<u>19,528</u>	<u>85,714</u>	<u>57,028</u>	<u>164,302</u>
Creditors:	-	(3,438)	-	(3,438)
Total net assets	<u>£ 19,528</u>	<u>£ 84,308</u>	<u>£ 57,028</u>	<u>£ 160,864</u>

# MANCHESTER VICTORIA BATHS TRUST

## Notes to the accounts for the year ended 31 March 2016 (continued)

### 15 Lease commitments

From 6th May 2015 the Trust now has a 5 year lease for a WorkCentre 7225 photocopier.

	Equipment <b>2016</b>	2015
	<b>£</b>	<b>£</b>
Expiring within one year	<u>0</u>	<u>750</u>
Expiring in 2 to 5 years. Lease to expire in 2020	<u>750</u>	<u>0</u>

### 16 Related Party Note

#### Victoria Baths Trading Limited

A trading subsidiary was established in March 2013 (Victoria Baths Trading Ltd - VB Trading) and commenced trading on 1 April 2014 when trading activities were transferred into VB Trading.

Charges were made from the charity to VB Trading for salaries paid by the charity, rent and rates and various other costs. Profits made by VB Trading are gifted from the trading subsidiary to the charity.

	2016	2015
	£	£
Charges made from the charity to VB Trading in the year	<u>62,744</u>	<u>59,488</u>
Profits gifted from VB Trading in the year	<u>63,428</u>	<u>35,850</u>
Amount owed by VB Trading to the charity at the year end	<u>33,110</u>	<u>8,907</u>