

Company Registration Number 2841292
Charity Registration Number 1026351



Manchester Victoria Baths Trust

Financial Statements
for the period 1st April to
31st December 2017

MANCHESTER VICTORIA BATHS TRUST

Structure, reference and administrative details

As at 31st December 2017

Status	Manchester Victoria Baths Trust is a company limited by guarantee incorporated on 2nd August 1993, which registered as a charity on 22nd September 1993.
Name	The Manchester Victoria Baths Trust, sometimes referred to as the Victoria Baths Trust
Charity Number	1026351
Company Number	2841292
Principal & Registered Office	Victoria Baths, Hathersage Road, Chorlton on Medlock, Manchester M13 0FE

Members of the Council of Management at 31st December 2017:

	Appointed	Re-elected	Notes
Mike Franks	May 2003	Dec 2016	
Jill Earnshaw	March 2013	Dec 2015	Chair, seeking re-election July 2018
Janet Slade	March 2013	Dec 2016	Seeking re-election July 2018
Barry Johnson	Dec 2014	Dec 2016	Seeking re-election July 2018
Juliette Bradbury	March 2015	Dec 2017	
Amy Lewis	April 2015	Dec 2017	
Alex Roy	April 2015	Dec 2015	Seeking re-election July 2018
Ian Bramham	Dec 2015	Dec 2017	
Malcolm Knight	March 2016	Dec 2016	Seeking re-election July 2018
Nigel Gloudon	June 2016	Dec 2016	
Matthew Holden	April 2017	Dec 2017	
Sarah Acton	Aug 2017	Dec 2017	
Louise Huntington	Dec 2017		
Emma Pemberton-Eccles	Dec 2017		
Martin Gaw	Dec 2017		

Members of the Council of Management who served in the period:

	Appointed	Re-elected	Notes
David Bloor	Dec 2015		Resigned May 2017
Jenna Ashton	March 2016	Dec 2016	Resigned Aug 2017

MANCHESTER VICTORIA BATHS TRUST

Structure, reference and administrative details

As at 31st December 2017

Company Secretary	Gill Wright
Principal members of staff	Gill Wright (Project Development Manager) Elizabeth Sibbering (Operations Manager)
Bank	The Co-operative Bank plc, Delf House, Southway, Skelmersdale WN8 6WT
Independent Examiner	Paul Cowham, FCA DChA, The Green Fish Resource Centre, 46-50 Oldham Street, Manchester M4 1LE

Trustees' Annual Report

For the period 1st April to 31st December 2017

Governance

The Trust is governed by Memorandum and Articles of Association. The governing body is the General Meeting of members of the Trust. Anyone can apply for membership of the Trust. Applications are considered by the Council of Management. At 31st December 2017 there were 52 members of the Trust.

Decision making

The Council of Management is the key decision making body of the Trust. Meetings are held every six weeks at Victoria Baths. Day to day management is delegated to the principal members of staff – the Project Development Manager, Gill Wright and the Operations Manager, Elizabeth Sibbering

Procedures, policies and programmes of work are monitored by the Council of Management. Members of staff prepare an annual budget for review and adoption by the Council of Management and progress is then reported via periodic accounts reports.

The Council of Management has five permanent sub-committees: Finance Committee, Building Committee, Staffing, Volunteering and Governance Committee, Fundraising Committee and Public Engagement Committee.

During the period there were also two time-limited Task Groups; a Trustee Recruitment Task Group and a Phase 2 Task Group to which specific areas of work were delegated. Where sub-committees or Task Groups have decision making powers, this is clearly laid out in written Terms of Reference. In the absence of such provision, all decisions are made by the Council of Management.

The trustees have regard to the provisions set out in Section 4 of the Charities Act 2006, with regard to public benefit, in all their decision making.

MANCHESTER VICTORIA BATHS TRUST

Trustees' Annual Report

For the period 1st April to 31st December 2017

The committees of the Council of Management undertake reviews of their activities at least annually. This provides assurance that the respective committee workplans all individually and collectively align with the Council of Management's agenda and support the delivery of objectives for the period. The output from this process is the production of brief reports setting out some of the key work areas completed and achievements of each committee in the previous period together with plans for the coming year. This process also offers:

- additional visibility of the progress and plans of the committees to other trustees, thereby supporting greater co-ordination of effort and focus across the Council of Management and its sub-committees in the subsequent year; and
- greater transparency of the work of each committee

Synopses of the workplans of the committees can be provided upon request.

Financial year end

The Council of Management decided in May 2017 to change the financial year end of the Trust to 31st December in order to align the financial year with the operational activity of the Trust which has a clear seasonal pattern. These accounts cover a 9 month period.

Appointment of Trustees

Members elect trustees at the Annual General Meeting, when one third of the Council of Management retire and become eligible for re-election. Between AGMs, the Council of Management may also appoint new trustees. Prospective trustees are selected for the skills and attributes which they can bring to the Trust. They are interviewed informally by existing members of the Council of Management and given information about the Trust and Victoria Baths. They are invited to attend a meeting of the Council of Management as an observer prior to accepting the position of trustee.

The Council of Management has a Role Specification for Trustees which sets out the skills, expertise and experience it seeks from its trustees overall: community involvement, legal (planning/property), financial (management accounting/financial accounting), general management (including at a senior level), governance, project management, property management and maintenance, building engineering/quantity surveying, fundraising, strategic planning, information analysis, education and training, leisure management, history, heritage, human resources, public relations, the arts and health. Good business networks within the Manchester City Region are also valued.

The Council of Management has appointed trustees within the period to fill in gaps in the collective skills of its members and continues to review this to ensure it has the expertise required to lead and govern the Trust.

Risk Assessment

The Council of Management has assessed the major risks to which the Trust is exposed, in particular those related to the activities at Victoria Baths and its financial sustainability. The trustees periodically review the Risk Register and are satisfied that systems are in place to mitigate exposure to these major risks.

MANCHESTER VICTORIA BATHS TRUST

Trustees' Annual Report

For the period 1st April to 31st December 2017

Objects of the Trust

The key objects of the Trust are:

- To preserve for the benefit of the people of the City of Manchester and of the nation at large, whatever of the historical, architectural and constructional heritage may exist in and around the City of Manchester in the form of buildings of particular beauty or historical, architectural or constructional interest.
- To advance the education of the public in the history, architecture and constructional heritage in and around the City of Manchester
- To create and promote opportunities at Victoria Baths for the public to undertake a variety of recreational and cultural activities including swimming and arts events.

The Trust has set out its Vision for Victoria Baths and its Strategy for Restoration. These documents are publicly available on the Victoria Baths website.

Vision

The long-term vision of the Trust is to establish Victoria Baths as a vibrant international heritage visitor attraction which celebrates the nation's swimming history in an inspirational setting for contemporary arts, whilst restoring the well-loved architectural gem so that the public may again experience the Turkish Baths and swim in an historic pool.

Strategy for Restoration

The Trust's strategy is to approach the restoration of Victoria Baths in stages with the current objective being Restoration Phase 2, the re-opening of the Turkish Baths suite, creation of a Health Suite and the conversion of the Superintendent's Flat into residential accommodation.

Review of Activities

Restoration Phase 2

Following the decision of the HLF in March not to award a Heritage Enterprise Grant to the Baths despite the quality of its bid, work in the period focused on reviewing and strengthening it prior to re-submission in the autumn. After receiving feedback from the HLF, it was decided to take steps to make the fundraising appear less "risky" and to explain how Restoration Phase 2 fitted into the long-term restoration of the building as a whole.

- **The Archangel Appeal:** The first step subsequently taken was the launch of the Archangel Appeal Fund, with the aim of persuading the HLF that the Trust could raise the necessary match funding for its bid for £3.5m. This appeal targeted the Friends and Restoration Supporters of Victoria Baths, and asked them to give or pledge (conditional on a successful HLF bid if they so wished) a minimum of £5,000. By the time of re-submission, £55,000 had been raised, and the total stood at £66,250 by November.

MANCHESTER VICTORIA BATHS TRUST

Trustees' Annual Report

For the period 1st April to 31st December 2017

- **Swim for Restoration:** On 14th May, thanks to the support of Moss Edge Guides who covered the cost of heating, the first public swim for 24 years took place. This involved filling and heating the water in the Males 1st Class / Gala pool. The event was a huge success, with tickets selling out in 20 minutes and very considerable media coverage generated through press releases and social media. The total amount raised from the Swim was £5,700 which included a donation of £2,700 from Moss Edge Guides.
- **Co-op Community Fund:** The Co-op designated Victoria Baths as one of its local causes to support in May 2017. Co-op members could choose to support the Baths via their shopping, and whilst this was not in a sense an active fundraising activity, its existence was promoted to Friends, Staff, Trustees and the general public – via emails, the VB website, social media, the Newsletter, email footers, posters and leaflets. When it closed in November it had raised around £1,700 towards our restoration funds.
- **Afternoon Tea Party:** On 9th July, our first fundraising Afternoon Tea was held as part of the Foodie Open Day. The feedback from the event was very positive with all the available tickets being sold at £20/£25 and free Friends membership being offered to ticketholders. In the event 33 guests (out of 62) took up this offer and £1,320 was raised.
- **Music Concert:** On 20th September, the inaugural concert of the newly-formed Victoria String Quartet was held in the Baths. This was a lovely event to which Restoration Supporters and Archangels were invited as guests and for which 187 tickets were sold. The amount raised was £1,940.
- **Re-submission to HLF:** Having met with our Operating partner, Fusion Lifestyle, who offered us their continued support and agreed to contribute a document for our bid setting out their vision for continuing restoration, our re-submission for a Heritage Enterprise Grant for Phase 2 was finalised in August. In mid-December, we were informed that we had not been successful despite our bid being good. Apparently, there had been £10m available but £54.5m worth of bids. An in-principle decision was taken informally that plans for restoration would not be abandoned, but that the Trust would decide how to proceed with its restoration strategy in the New Year, including whether a further bid for Lottery funding would be made.

Providing public access to Victoria Baths for recreational and cultural activities

The Trust organises public events at Victoria Baths and facilitates the use of Victoria Baths for a range of activities both public and private. The building is a seasonal heritage visitor attraction and events venue as the lack of heating makes it impractical to hold public events in the winter months. Visitors have always been counted by calendar years and from 2018 onwards the Trust's financial year will coincide with its operational year. In the tables below visitor figures for a full year are shown, although the accounting period is only nine months, from 1st April to 31st December 2017.

MANCHESTER VICTORIA BATHS TRUST

Trustees' Annual Report

For the period 1st April to 31st December 2017

There was a very significant rise in the total number of visits to Victoria Baths with 37,623 visits in 2017 compared to 30,602 in 2016. This was mostly an increase in visits at commercial events (Venue hire visits) but there were increases in the number of heritage and arts visits as well. The breakdown of visitors is as follows:

	2014	2015	2016	2017
Heritage visits	4,657	3,856	4,626	5,301
Arts, community, education visits	11,935	4,968	6,940	7,530
Venue hire visits	9,446	17,296	19,032	24,792
Other visits	165	144	4	
Total visits	26,203	26,264	30,602	37,623

Heritage activities and complementary events

The Trust provided access to Victoria Baths to the general public at monthly Open Days, for weekly guided tours and for group visits. There has been a notable increase in the number of visitors on Wednesday tours in 2016 and 2017, particularly in August and at the beginning and end of the season. This contrasts, to some extent with Open Day visitor numbers which have been so low in August for a number of years that the decision was made to omit this month from the Open Day schedule. Attendance at other Open Days has been boosted by a range of activities which draw additional people to the building – for example as stallholders or performers in community choirs. There were eight Open Days in 2017 and total attendance was 4,096 compared to 3,612 in 2016. All heritage visits in period were as follows:

	2014	2015	2016	2017
Open Day visits	3,704	2,665	3,612	4,096
Wednesday tour visits	552	457	738	770
Group visits	401	734	276	435
Total heritage visits	4,657	3,856	4,626	5,301

There were 18 group visits in the year (10 in 2016, 27 in 2015 and 15 in 2014).

The Trust plans a range of activities at its Open Days which appeal to different sections of the community. In 2017 public events included the following:

- The April Open Day included a Heritage Fair with Steam Traction engines – a first for Victoria Baths
- The May Open Day included a public swim session, which is reported above
- There were two Foodie events and two Fairs – an Artisan Summer Fair and a Festive Winter Fair. The latter had the highest attendance at an Open Day for many years with 943 visitors
- A post graduate artist, Polly Maxwell, was engaged on a voluntary basis for the year to curate a series of art exhibitions and installations at the Open Days. Entitled HOW TO SWIM, this led to opportunities for many young artists to exhibit their work and added much interest to the Open Days

MANCHESTER VICTORIA BATHS TRUST

Trustees' Annual Report

For the period 1st April to 31st December 2017

Arts, community and educational activities

The Trust's objectives include making provision for arts, community and educational activities at Victoria Baths. Overall, this activity increased in 2017 as follows:

	2014	2015	2016	2017
Arts visitors	8,166	1,755	2,677	4,717
Community events visitors	1,557	1,429	2,540	1,519
Educational visits	2,212	1,784	1,723	1,294
Total arts, community, education	11,935	4,968	6,940	7,530

The following key activities took place in the year:

- Village Green Events organised three pop-up cinema events in the year with a total audience of 2,483 – which led to an overall large increase in the number of Arts visitors in 2017 compared to 2016
- Manchester Arts Education Initiative ran their annual schools drama project at the Baths working with nine primary schools from Manchester and Rochdale
- There were 32 school / college visits in total in the year (28 in 2016)
- The Victoria Baths Family History group continued to meet at Victoria Baths once a fortnight during 2017 and exhibited displays of family history at several events
- A local photographer exhibited work in the Gala pool over Heritage Open Days. The project – Portrait of a Street – consisted of photographic portraits of all the residents of one road in Rusholme, Park Range. The exhibition attracted visitors from Rusholme and was very well received by visitors generally
- There were five community choir performances at Open Days in 2017

Commercial Building hire

Venue hire continues to be the area of strongest growth for Victoria Baths. There were 24,792 visitors to the Baths associated with commercial venue hire in 2017 compared to 19,032 in 2016. The commercial venue hire includes a proportion of hire which is regular on an annual basis, including wedding hire and returning annual events such as the Independent Manchester Beer Convention, the Gin Festival and the Vintage Home Shows. All these events had high attendances in the year. The Gin Festival extended to cover two weekends for their spring event and also held a second event later in the year.

Review of Staffing

The Trust continued to develop its staffing complement in 2017 to take account of the changing nature of its activities, in particular the year-on-year increase in the level of building hire. The duties of building maintenance were separated from building hire; two new posts were created, a Maintenance Officer post and an Events Officer post. The role of the Administrative Assistant and the Volunteer Co-ordinator were reviewed and the posts became an Office Co-ordinator and Events Co-ordinator respectively. These posts have been filled in 2018.

MANCHESTER VICTORIA BATHS TRUST

Trustees' Annual Report

For the period 1st April to 31st December 2017

Volunteers

The Trust encourages the involvement of the public in its activities in a number of ways; as visitors to events, as participants in activities, as Friends and as volunteers.

Volunteers contribute to nearly all aspects of the work of the Trust. During the period 1st April to 31st December 583 volunteer days were recorded. At the professional, skilled and standard rates suggested by the Heritage Lottery Fund, the value of the recorded volunteer input to the project was £100,907. This includes 175 days of volunteer time contributed by trustees.

In the full calendar year 1st January to 31st December 2017 there were 758 days of volunteer time recorded. This is a significant drop compared to the calendar year of 2016 when 917 volunteer days were recorded.

Friends and Restoration Supporters

Victoria Baths has a well established Friends membership which enables people all over the UK to show their support for Victoria Baths. Membership options include paying an annual subscription with rates in the year being £30 for a joint membership, £20 waged, £18 waged by direct debit and £5 unwaged. In the year 102 people were given free Friends membership to encourage support via a subscription in future years. This included couples who held their wedding at Victoria Baths in 2017 and those who bought tickets at our Swim for Restoration or our Fundraising Afternoon Tea. Many Victoria Baths volunteers choose to pay a subscription as well as giving their time to the project.

Restoration Supporters are Friends who pay £5 per month or more by standing order. These payments are currently all applied to the Restoration Fund.

The number of Friends and volunteers at 31st December 2017 was as follows:

	March 2017	Dec 2017
Friends paying an annual subscription	407	377
Restoration Supporters	166	169
Volunteers who don't pay a subscription	117	75
Honorary Friends / Restoration Supporters	9	10
Free memberships		102
Total Friends	699	733

	March 2017	Dec 2017
Volunteers paying a subscription	51	55
Volunteers who don't pay a subscription	117	75
Total Volunteers	156	130

MANCHESTER VICTORIA BATHS TRUST

Trustees' Annual Report

For the period 1st April to 31st December 2017

Financial Review and Results

The financial outcome for the period was highly satisfactory and the financial position stable for the period to December 2017.

This is the fifth year of activity of Victoria Baths Trading Ltd. Non charitable venue income and associated costs are accounted for in the trading company. The company had a very successful trading period with income boosted by film location work. Turnover was £173,346 in the nine month period 1st April to 31st December 2017 compared to £127,330 in the full year to 31st March 2017 and donated profits were £74,793 in the period compared to £15,116 in the year to 31st March 2017.

Reserves Policy

The Council of Management believes that the Trust should hold financial reserves for the following reasons:

- The Trust has no endowment funding and is dependent on the grant income received annually, together with earned income and donations
- The Trust requires sufficient funds for three months' staffing and office operation costs in order to meet any shortfall in funding or delay in the approval of grant applications
- The Trust is operating in a time of considerable change and is working to develop, approve and carry through plans for the future of the Baths which require a large level of capital funding

At the period end, the Trust held almost eight months operating costs in its Unrestricted Fund. Whilst this is relatively high, the Trust requires a healthy level of reserves to meet lean years of income generation and to anticipate the acquisition of ownership of Victoria Baths in due course through Community Asset Transfer. The Trust has also set aside part of its Unrestricted Fund as a Designated Fund.

Designated Fund

The Trust's Designated Fund is aimed at providing resources towards the restoration of the building. When applying to Heritage Lottery Fund, the Trust's Designated Fund was committed as a contribution to Restoration Phase 2.

Restricted Funds

The Trust holds two Restricted Funds which represent donations made for specific purposes. These are the Stained Glass Appeal Fund and the Restoration Phase 2 Fund. Following the decision made by Heritage Lottery Fund not to support the Trust in moving ahead at this stage with Phase 2, the Trust has renamed the Phase 2 Fund the Restoration Fund. Contributors to this fund have been advised that the Trust remains committed to the further restoration of Victoria Baths and will reconsider the project to restore the Turkish Baths and the Superintendent's Flat in 2018.

Approved by the Council of Management on 2nd July 2018 and signed on its behalf by:

..... Jill Earnshaw

Independent Examiner's Report to the Trustees of Manchester Victoria Baths Trust

I report on the accounts of the company For the period 1st April to 31st December 2017 which are set out on pages 11 to 23.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this period under section 43(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility:

- to examine the accounts under section 145 of the 2011 Act;
- to follow the procedure laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Cowham FCA DChA
Green Fish Resource Centre
46 – 50 Oldham Street
Manchester, M4 1LE

Manchester Victoria Baths Trust
Statement of Financial Activities
(including Income and Expenditure account)
for the period 1 April to 31 December 2017

	Note	Unrestricted funds £	Restricted funds £	9 months to 31/12/17 £	Year to 31/3/17 £
Income					
Donations and legacies	3	79,284	44,997	124,281	48,783
Charitable activities	4	29,877	23,561	53,438	67,678
Fees and other income	5	8,819	6,875	15,694	20,812
Investments	6	234	-	234	664
Total income		118,214	75,433	193,647	137,937
Expenditure					
Raising funds	7, 20	21,306	-	21,306	36,660
Charitable activities	8, 20	42,304	39,699	82,003	144,232
Total expenditure		63,610	39,699	103,309	180,892
Net income/(expenditure) for the period	9	54,604	35,734	90,338	(42,955)
Transfer between funds		-	-	-	-
Net movement in funds for the period		54,604	35,734	90,338	(42,955)
Reconciliation of funds					
Total funds brought forward		142,328	630	142,958	185,913
Total funds carried forward		196,932	36,364	233,296	142,958

The statement of financial activities includes all gains and losses recognised in the period. All income and expenditure derive from continuing activities.

Manchester Victoria Baths Trust
Company number 2841292
Balance sheet as at 31 December 2017

	Note	31 December 2017		31 March 2017	
		£	£	£	£
Fixed assets					
Tangible assets	14		544		950
			544		950
Total fixed assets					
Current assets					
Debtors	15	110,460		37,698	
Cash at bank and in hand		131,914		109,753	
			242,374		147,451
Total current assets					
Liabilities					
Creditors: amounts falling due in less than one year	16	(9,622)		(5,443)	
			232,752		142,008
Net current assets					
Total assets less current liabilities					
			233,296		142,958
Net assets					
			233,296		142,958
Funds of the charity					
Restricted income funds	17		36,364		630
Unrestricted income funds	18		196,932		142,328
			233,296		142,958
Total charity funds					
			233,296		142,958

For the period in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 13 to 22 form part of these accounts.

Approved by the Council of Management on 2 July 2018 and signed on their behalf by:

Name

Signed

Manchester Victoria Baths Trust

Notes to the accounts for the period 1 April to 31 December 2017

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Manchester Victoria Baths Trust meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the Council of Management have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. No such restatement was required.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

Manchester Victoria Baths Trust

Notes to the accounts for the period 1 April to 31 December 2017 (continued)

e Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

g Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

h Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

Manchester Victoria Baths Trust

Notes to the accounts for the period 1 April to 31 December 2017 (continued)

j Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Office fixtures and equipment	4 years
-------------------------------	---------

k Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

n Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

o Pensions

The charity has a pension scheme for employees to which it makes contributions on behalf of employees who choose to join as well as deducting contributions from employees who chose to make contributions themselves. The charity has met its obligations in relation to Autoenrolment.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Manchester Victoria Baths Trust

Notes to the accounts for the period 1 April to 31 December 2017 (continued)

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 9 months to 31/12/17 £	Total year to 31/3/17 £
Donations	2,640	37,431	40,071	24,170
Gift Aid	1,851	7,566	9,417	6,497
East Lancashire Masonic	-	-	-	3,000
Donation from subsidiary trading company Victoria Baths Trading Ltd	74,793	-	74,793	15,116
	<hr/>	<hr/>	<hr/>	<hr/>
Total by fund 1 Apr to 31 Dec 17	79,284	44,997	124,281	48,783
	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total by fund 1 Apr 16 to 31 Mar 17</i>	<i>21,880</i>	<i>26,903</i>	<i>48,783</i>	
	<hr/>	<hr/>	<hr/>	

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 9 months to 31/12/17 £	Total year to 31/3/17 £
Grants				
Manchester City Council Maintenance Grant	-	23,561	23,561	30,352
Earned income				
Open Days and group visits	18,864	-	18,864	19,634
Community Arts & Education	11,013	-	11,013	17,692
	<hr/>	<hr/>	<hr/>	<hr/>
Total by fund 1 Apr to 31 Dec 17	29,877	23,561	53,438	67,678
	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total by fund 1 Apr 16 to 31 Mar 17</i>	<i>37,326</i>	<i>30,352</i>	<i>67,678</i>	
	<hr/>	<hr/>	<hr/>	

5 Fees and other income – activities for generating funds

	Unrestricted £	Restricted £	Total 9 months to 31/12/17 £	Total year to 31/3/17 £
Tea Room income	8,819	-	8,819	11,585
Fundraising activity	-	6,875	6,875	9,227
	<hr/>	<hr/>	<hr/>	<hr/>
Total by fund 1 Apr to 31 Dec 17	8,819	6,875	15,694	20,812
	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total by fund 1 Apr 16 to 31 Mar 17</i>	<i>11,585</i>	<i>9,227</i>	<i>20,812</i>	
	<hr/>	<hr/>	<hr/>	

Manchester Victoria Baths Trust

Notes to the accounts for the period 1 April to 31 December 2017 (continued)

6 Investment income

	Unrestricted £	Restricted £	Total 9 months to 31/12/17 £	Total year to 31/3/17 £
Income from deposit accounts	234	-	234	664
	234	-	234	664
	234	-	234	664

All of the charity's investment income arises from money held in interest bearing deposit accounts. All investment income is unrestricted.

7 Analysis of expenditure on raising funds

	Total 9 months to 31/12/17 £	Total year to 31/3/17 £
Staff costs	15,467	23,476
Fundraising costs	5,839	13,184
	21,306	36,660
	21,306	36,660

8 Analysis of expenditure on charitable activities

	Total 9 months to 31/12/17 £	Total year to 31/3/17 £
Depreciation	406	542
Staff costs	56,202	74,697
Building costs	17,683	20,369
Restoration work	-	19,370
Office premises	1,688	8,003
General running costs	4,580	7,679
Professional fees	-	11,634
Other governance costs		
Independent examination	1,100	1,100
Other governance costs	344	838
	82,003	144,232
	82,003	144,232
	Total 9 months to 31/12/17 £	Total year to 31/3/17 £
Restricted expenditure	39,699	88,573
Unrestricted expenditure	42,304	55,659
	82,003	144,232
	82,003	144,232

Manchester Victoria Baths Trust

Notes to the accounts for the period 1 April to 31 December 2017 (continued)

9 Net income/(expenditure) for the year

This is stated after charging/(crediting):	Total 9 months to 31/12/17 £	<i>Total year to 31/3/17 £</i>
Depreciation	406	542
Independent examiner's remuneration		
- accountancy	500	700
- independent examination	600	600
	406	542

10 Staff costs

Staff costs during the period were:

	Total 9 months to 31/12/17 £	<i>Total year to 31/3/17 £</i>
Wages and salaries	64,320	80,469
Social security costs	1,186	5,620
Employers pension contributions	2,827	6,865
Staff and volunteer training and expenses	924	1,601
Freelance staff	2,412	3,618
	71,669	98,173

No employee has employee benefits in excess of £60,000 (2017: None).

The average number of staff employed during the period was 8.9 (2017: 8.3).

The average full time equivalent number of staff employed during the period was 3 (2017: 2.9).

The key management personnel of the charity comprise the trustees and the Project Development Manager and the Operations Manager. The total employee benefits of the key management personnel of the charity were £21,727 (previous year £35,210).

Most Trust staff are jointly employed by the Trust and Victoria Baths Trading Ltd. The figures here show only the staff complement which relates to Victoria Baths Trust.

11 Trustee remuneration and expenses, and related party transactions

Neither the trustees nor any persons connected with them received any remuneration during the period (2017: None). No trustee expenses were claimed in the period (2017 £145).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the period (2017: nil).

Manchester Victoria Baths Trust

Notes to the accounts for the period 1 April to 31 December 2017 (continued)

12 Government grants

The government grants recognised in the accounts were as follows:

	Total 9 months to 31/12/17 £	Total year to 31/3/17 £
Manchester City Council	23,561	30,352
	23,561	30,352
	23,561	30,352

There were no unfulfilled conditions and contingencies attaching to the grants.

13 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

14 Fixed assets: tangible assets

	Equipment £	Total £
Cost		
At 1 April 2017	2,167	2,167
Additions	-	-
Disposals	-	-
	2,167	2,167
At 31 December 2017	2,167	2,167
Depreciation		
At 1 April 2017	1,217	1,217
Charge for the year	406	406
Disposals	-	-
	1,623	1,623
At 31 December 2017	1,623	1,623
Net book value		
At 31 December 2017	544	544
	544	544
<i>At 31 March 2017</i>	<i>950</i>	<i>950</i>
	<i>950</i>	<i>950</i>

Manchester Victoria Baths Trust

Notes to the accounts for the period 1 April to 31 December 2017 (continued)

15 Debtors

	31 Dec 17 £	31 Mar 17 £
Grants receivable	10,715	7,523
Prepayments & other debtors	9,325	6,322
Amounts due from Victoria Baths Trading Ltd	90,420	23,853
	110,460	37,698
	110,460	37,698

16 Creditors: amounts falling due within one year

	31 Dec 17 £	31 Mar 17 £
Trade creditors & accruals	9,622	5,024
Other creditors	-	419
	9,622	5,443
	9,622	5,443

Manchester Victoria Baths Trust

Notes to the accounts for the period 1 April to 31 December 2017 (continued)

17 Analysis of movements in restricted funds

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers £	Balance at 31 December 2017 £
Stained Glass Appeal	630	-	-	-	630
Manchester City Council	-	23,561	(23,561)	-	-
Restoration Phase 2 start up fund	-	51,872	(16,138)	-	35,734
	630	75,433	(39,699)	-	36,364
Previous reporting period	Balance at 1 April 2016 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2017 £
Stained Glass Appeal	20,000	-	(19,370)	-	630
Manchester City Council	-	30,352	(30,352)	-	-
Restoration Phase 2 start up fund	2,250	36,130	(38,851)	471	-
	22,250	66,482	(88,573)	471	630

The balances on restricted funds are all unexpended accumulated income for the charity's projects.

Stained Glass Appeal: The Trust holds a restricted fund which receives donations that are specifically for the restoration of the building's stained glass windows. There was no income or expenditure to or from this fund in the period.

Manchester City Council: The City Council provides funding towards the maintenance of Victoria Baths and in the period to 31st December 2017 contributed £23,561

Restoration Fund: The Trust established a Restoration Start up Fund in 2015 to enable Friends and other supporters to contribute to developing plans for Restoration Phase 2 of Victoria Baths. All income received in previous years had been spent at 31st March 2017. In the period the Trust received a total of £51,872 from Restoration Supporters and donations including significant donations to the Archangel Appeal (£26,216 including related Gift Aid). Of the Restoration Start up Fund, £16,138 was spent pursuing the Phase 2 plans. Following the negative decision from Heritage Lottery Fund in response to the Trust's application for support for Phase 2, the Trust has renamed this fund the Restoration Fund from 1st January 2018. The funds are still ring-fenced for future restoration work and Phase 2 is being reviewed by the Trust in 2018. The balance of the Restoration Fund at the period end was £35,734. This includes all the funds and Gift Aid received from the Archangel Appeal.

Manchester Victoria Baths Trust

Notes to the accounts for the period 1 April to 31 December 2017 (continued)

18 Analysis of movement in unrestricted funds

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers £	Balance at 31 December 2017 £
General fund	87,992	118,214	(63,610)	-	142,596
Building appeal (designated fund)	54,336	-	-	-	54,336
	<u>142,328</u>	<u>118,214</u>	<u>(63,610)</u>	<u>-</u>	<u>196,932</u>

Previous reporting period	Balance at 1 April 2016 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2017 £
General fund	108,856	71,455	(92,319)	-	87,992
Building appeal (designated fund)	54,807	-	-	(471)	54,336
	<u>163,663</u>	<u>71,455</u>	<u>(92,319)</u>	<u>(471)</u>	<u>142,328</u>

Name of fund	Description, nature and purposes of the fund
General fund	The free reserves of the charity
Building appeal (designated fund)	The purpose of the Building Appeal Fund is to part-finance the restoration of Victoria Baths. The Fund has accumulated over the years thanks mostly to the ongoing contributions of the Trust's Restoration Supporters. There was no income to or expenditure from this fund in the period. Payments from Restoration Supporters have been paid into the restricted Restoration Fund since 2015.

19 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	544	-	-	544
Net current assets/(liabilities)	142,052	54,336	36,364	232,752
	<u>142,596</u>	<u>54,336</u>	<u>36,364</u>	<u>233,296</u>

Manchester Victoria Baths Trust

Notes to the accounts for the period ended 31 December 2017 (continued)

20 Additional analysis of expenditure (The following note does not form part of the statutory accounts)

	Stained glass	Manchester City Council	Restoration Phase 2 start up fund	Total restricted funds	Support costs	Other unrestricted costs	Total unrestricted funds	Designated funds	Total 1 Apr to 31 Dec 2017	Total 1 Apr 2016 to 31 Mar 2017
	£	£	£	£	£	£	£	£	£	£
Expenditure on raising funds										
Staff costs	-	-	15,467	15,467	-	-	-	-	15,467	16,105
Fundraising expenses	-	-	671	671	-	-	-	-	671	4,419
Tea Room Costs	-	-	-	-	-	1,856	1,856	-	1,856	3,305
Marketing	-	-	-	-	-	3,312	3,312	-	3,312	5,460
Subtotal	-	-	16,138	16,138	-	5,168	5,168	-	21,306	29,289
Expenditure on charitable activities										
Restoration	-	-	-	-	-	-	-	-	-	19,370
Building expenditure	-	11,065	-	11,065	-	6,384	6,384	-	17,449	21,345
Professional	-	-	-	-	-	-	-	-	-	11,130
Staff & volunteers	-	12,590	-	12,590	17,444	26,167	43,611	-	56,201	82,069
Activity costs	-	-	-	-	-	640	640	-	640	-
Office premises Management & admin	-	-	-	-	1,688	-	1,688	-	1,688	9,621
Governance	-	-	-	-	4,581	-	4,581	-	4,581	6,130
Accountancy	-	-	-	-	344	-	344	-	344	838
Subtotal	-	23,655	-	23,655	25,157	33,191	58,348	-	82,003	151,603
Total	-	23,655	16,138	39,793	25,157	38,359	63,516	-	103,309	180,892